

Shikshan Shulka Samiti, Mumbai

305, Govt. Polytechnic Building, Ali Yawar Jung Marg, Bandra (E), Mumbai - 400 051 (M.S.), INDIA

Online Fee Approval Proposal for Academic Year 2015-16

To,
The Hon'ble Chairman,
Shikshan Shulka Samiti,
Maharashtra State,
Mumbai - 400 051

Name of the College /Institute	RGNM0232 - LATE ANUSAYA SAVITRIBAI MANIKRAO THAKOOR MEMORIAL SCHOOL OF NURSING
Address	Samata Colony Varale Road, Talegaon Dabhade, Tal Maval Dist Pune

CHECK-LIST FOR ONLINE FEE APPROVAL PROPOSAL RECEIPT FOR ACADEMIC YEAR 2015-16

The Institutes/ Colleges have to submit the proposal along with the following relevant documents/information IN PERSON in chronological order. The proposal sent by Post/RPAD/Courier will not be accepted on any count.

Sr No	Particulars	Status	Page No	For office use
1	Prescribed format of revised norms of Computation & Depreciation	Yes		
2	Affidavit	Yes		
3	Prescribed Forms A, B, C, D and E in Duplicate duly filled in.	Yes		
4	Audited financial statements of Institutes/College (along with Hospital, in case of Health Science Colleges/ Institute) i.e. (i) Receipt & Payment Account, (ii) Income & Expenditure Account and (iii) Balance Sheet along with all the schedules with Audit Report along with notes to accounts and accounts policy for the Financial Year 2013-14 and 2014-15 duly signed by Chartered Accountant and counter signed by Dean/ Principal. All the statements mentioned at (i) to (iii) in Original. (Note: Photocopies or certified photocopies will not be accepted.) Also confirm that the assets scheduled in the information is given as per the requirements of Form B.	Yes		
5	Sanctioned and Actual intake of the course for the academic year 2013-14 and 2014-15 of Regular and Repeater students (if any), separately- Term / Course / Category - wise.	Yes		
6	Copy of last two years fees structures finalized by from the Shikshan Shulka Samiti. i.e. for academic year 2013-14 and academic year 2014-15	Yes		
7	The actual salary of teaching and non-teaching staff along with Photo copy of Pay Roll for the entire Financial Year 2014-15 along with TDS returns filed quarterly (Photocopies of pay roll should be certified by Dean/Principal by signing on each page as true copy. Salary should be paid by cheque and/or	Yes		

	directly transferred to bank account of each employee.)			
8	A tabular statement to be submitted giving following details:- a) Actual no of teaching and non-teaching staff b) Actual required Teaching & Non Teaching staff as per norms c) Actual salary paid to each of them d) Salary which is required to be paid as per norms (See Form No.E)	Yes		
9	Estimate of fees for academic year 2015-16 along with proper justification based on the earlier fee structure.	Yes		
10	Information to be submitted in the form of an Affidavit on Stamp Paper of Rs. 100/- duly signed by head of institute/Dean of Management and Dean/ Principal of Institute/ College along with following points incorporated in it.- (i) Salary paid as per norms of respective authorities. (ii) Certificate of Management stating that the same Audited statement of accounts has been filed with IT department and office of Charity Commissioner. (iii) Affirmation about the correctness of facts and figures submitted by Head of the institute. (iv) Display copy of fee approval proposal on its website and Notice Board for a period of one year.	Yes		
11	State the details of other Colleges/courses run and located in the same premises/campus.	Yes		
12	Certificate of approval of admitted students from Pravesh Niyantaran Samiti for the academic year 2014-15	Yes		
13	Certificate that no refund of fees claims etc. and any other matter communicated by Pravesh Niyantaran Samiti and Shikshan Shulka Samiti are pending at Institution/College level.	Yes		
14	Certificate that no other fees/ charges have been collected from students/ parents other than those authorised by Shikshan Shulka Samiti.	Yes		
15	Certificate that all approvals/ sanction/ affiliation taken from the concerned relevant authorities - MEDIC - Govt/ MCI/ DCI/ DMER/ Homeopathic / Ayurved/ Unani/ Nursing Council / MUHS, Government and University.	Yes		
16	The College / Institute which are having only Post Graduate Courses to submit the details as per norms no 3.1	No		
17	Fees collected for the year 2014-15 from students admitted in 15 percent NRI Quota in following format.(If any) Sr. CET Merit Name of candidate NRI/Vacancy Against NRI Total Fees (Rs.) as per SSS	No		
18	Copies of Service Contracts if any entered into (such as Security etc) The copy of TDS & PF challan	No		
19	Income earned by the college during 2014-15 other than fees	Yes		
20	Any other relevant information/ documents College/ Institution would like to submit before the Samiti.	No		
21	Soft copy inclusive of above 1 to 20 items (in Microsoft words or Microsoft Excel)	Yes		

APPROVED FORMAT FOR COMPUTATION OF FEES FOR AY 2015-16				
1	Name of the College/Institute: LATE ANUSAYA SAVITRIBAI MANIKRAO THAKOOR MEMORIAL SCHOOL OF NURSING Code: RGNM0232 Location: Samata Colony Varale Road, Talegaon Dabhade, Tal Maval Dist Pune			
2	a) Approved fee for Academic Year 2014-15 Rs.			
	Approved Interim Fees for AY 2015-16 (5% More than the fee approved by Samiti for 2014-15) Rs.		NA	
	Proposed for AY 2015-16 Rs.		41557	
	b) Collected fee as per affidavit Rs.		37750	
	c) Hospital :		Own	
	d) If owned, date of Hospital Establishment :		15/08/1978	
2.1	In case the Institute has not submitted its fee approval proposal for 2014-15, the fees collected by it per student Rs.		37750	
3.	Whether undertaking on stamp paper submitted reg. refund?		N	
4	Computation of final tuition fee and development fee:		Expenditure incurred (in Rs.)	
			Total	Per Student (divided by 4.8)
4.1.1	Salary expenditure for 2014-15 to approved teaching /non teaching staff. as per as per MCI/DCI/MUHS/Ayurved/Homeopathic/Nursing Council/ all other recognized council/ No. of Professors/Associates Professors/Assistant Professors as per the norms required and actual No/ GOVERNMENT norms (See norms 2.1.1 to 2.1.5).		370605	18530
4.1.2	Salary/Honorarium paid to visiting Faculties		0	
4.1.3	Total Salary Expenditure (4.1.1+4.1.2)		370605	18530
4.2	Non salary revenue expenditure (Rent, Interest on loan, Penalties if any legal charges and unrelated expenditure to be excluded) for 2014-15 (See Norm 2.2)		240709	12035
4.2.1	a) Less income derived by using college property (See norm 2.14)		0	
	b) Hostel expenses, if any (See norm 2.2.2) except in case of RGNM/RANM		NA for RGNM, RANM	
4.2.2	Total (4.1.3 + 4.2) - (4.2.1)		611314	30566
4.2.3	8% of 4.2.2 for increase in cost for 2014-15 (See norm 1.5)		48905	2445
4.2.4	Add:% of Hospital deficit (as per revised norms declared on 20th April by SSS. See norm 3)		0	
4.3	Usage charge for building (See norm 2.4.1)		100000	5000
4.4	Depreciation on other assets at approved rates as on 31.03.2015 (See norm 2.4)		9351	468
4.5	Total of (4.2.2 to 4.4)+ 4.1.1		769570	38479
	Sanctioned strength in the course run in Academic Year 2014-15 (No.)			

4.6	(This is to exclude the Tution Waiver Scheme (TWS) students)	20
4.7	Actual strength in the course run in Academic Year 2014-15 (No.)	16
4.8	Controlling strength (No.)(Higher of 4.6 & 4.7)	20
4.9	Tuition Fee (4.5 / 4.8)	38479
4.10	Development fee (8% of 4.9)	3078
4.10.1	Total fee (4.9 + 4.10)	41557
4.11	Additional Expenditure of 6th pay commission if actually paid and not included in 4.1.1 (See norm 2.1.4)	4.11.1 - Total - 0 4.11.2 - per Student -
The amount in 4.11.2 is to be collected from all the students in the Institution. However for the students admitted in 2015-16 it is already included in their Tuition Fee (See 4.5)		

Calculation of Depreciation for fixation of fee for AY 2015-16**1. Statement of Building Area :**

1.1	Total area required as per norms:	sqm
1.2	Total area actually Provided:	sqm

2. Calculation of Depreciation on other assets for AY 2015-16

Sr. No. (1)	Item (2)	Depreciation permitted as in 31.03.2014 Rs. (3)	Cost of Additions during 2014-15 Rs. (4)	Additional Depreciation at approved rates as on 31.03.2015 Rs. (5)	Total Depreciation as on 31.03.2015 Rs. 6(3+5)
1	Computers 25%(Life 4 years)	0	26400	6600	6600
2	Equipment 20%(Life 5 years)	0	0	0	0
3	Furniture 10%(Life 10 years)	0	1410	141	141
4	Books 20%(Life 5 years)	0	13051	2610	2610
5	Total	0	40861	9351	9351

Important Note : Depreciation in column 3 is to be claimed only for items, which have not served their full life Depreciation on Computers & books provided before 31 March 2011 not to be taken into account. Depreciation on Equipment & Furniture provided before 31st March 2005 not to be included.

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FORM-A**Proforma for common information of organization promotion various colleges / institutes for the year 2015-16 (Information of the Trust)**

1.	Name of the Trust/Society	Sevadham Trust
2.	Address (With Pin Code)	1779/84 Sadashiv Peth, Gurutra, building, Pune 411030
	Telephone No. with STD Code	02024453979
	Fax No. with STD Code	02024453979
	E-mail ID	sevadhampune@rediffmail.com
	Website	www.sevadhamhospital.com
3.	Registration No. of the trust	E-617(Poona)DATED 30.11.1978
4.	Year of Establishment of the trust	1978

5. Trustee Details

Sr.No.	Name of Trustees	Designation
1	DR. S. V. GORE	TRUSTEE
2	DR. K. B. WADHOKAR	TRUSTEE
3	DR. S. K. WADHOKAR	TRUSTEE
4	MR. RAJESH PULPAGAR	TRUSTEE
5	MR. P.M.THAKOOR	TRUSTEE

6. Names of all the educational institution established/ funded/ operated by the Trust/ Society

Sr.No.	Name of Institute	Address
1	SEVADHAM TRUST ASHRAMSHALA	MALEGAON BUDRUK, TAL MAVAL
2	SEVADHAM TRUST ASHRAMSHALA MADHYAMIK	MALEGAON BUDRUK, TAL-MAVAL
3	A.S.M.T. SCHOOL OF NURSING (RANM)	TALEGAON DABHADE, TALUKA MAVAL, DISTRICT PUNE
4	A.S.M.T. SCHOOL OF NURSING (RGNM)	TALEGAON DABHADE, TALUKA MAVAL, DISTRICT PUNE

7. Name of the Courses

Sr. No.	Courses	Full Time / Part Time	Duration in years
1	RGNM - RGNM NURSING	FT	3

8. Annual financial report of Trust/ Society for last 2 years						
9. Details of Land						
Sr. No.	Particulars	Area (in Sq.Mtr.)		Cost of acquisition (Rs Lakhs)	Extent of subsidy / concession	
		As Per Norms	Available			
College / Institute						
Land						
1	Free Hold					
a	Govt.	0	0	0	0	
b	Others	0	4226	100000	0	
	Total	0	4226	100000	0	
2	Lease Hold					
a	Govt.	0	0	0	0	
b	Others	0	0	0	0	
	Total	0	0	0	0	
Note : Please give details for each college / Institute separately.						
Wether Income Tax return filed every year by the trust					Y	
Status of the Building:						
	If Rented		College / Institute		Other	Total
a)	Built up Area (in Sq. Mtr.)		0		0	0
	Annual Rent (Amt. in Rs.)		0		0	0
	If Owned		College / Institute		Other	Total
b)	Built up Area (in Sq. Mtr.)		621		0	621
	Cost(Amt. in Rs.)		0		0	0
Built up Area required Available as per AICTE/PCI/COA						
	If Rented		College / Institute		Other	Total
a)	Built up Area (in Sq. Mtr.)		0		0	0
	If Owned		College / Institute		Other	Total
b)	Built up Area (in Sq. Mtr.)		621		0	621
10	Whether the Institute / Trust is in receipt of any grants from Central Government / State Government / Quasi Government Bodies			If yes, Amount Received for the Financial Year - 0		

FORM B

**Proforma for information of Technical Education Institutes
(Health Science Course and Technical Degree and Diploma and MCA Post Graduation course)
for the Academic year 2015-16**

Name of the Trust/Society				Sevadham Trust					
Courses Information									
Sr. No	Stream	Name of Course	UG / PG	NBA		Gradation			
1	RGNM	RGNM NURSING	UG	N - -		Y - - - - 2014			
(Gradation as on 19.8.2003 vide G.R. No. TEC-2003/(212/03)/TE-1, dated 19.8.2003.)									
1.	Name of the College / Institute		LATE ANUSAYA SAVITRIBAI MANIKRAO THAKOOR MEMORIAL SCHOOL OF NURSING						
	Address with Pincode		Samata Colony Varale Road, Talegaon Dabhade, Tal Maval Dist Pune						
	Telephone No. (With STD code)		02114		322284				
	Fax No. (With STD code)		02114		322284				
	E-Mail ID		asmtsevadham@gmail.com						
	Web Site		www.sevadhamhospital.com						
2.	Name of the Director / Principal of the Institution		Mrs. Suchita S Kale						
3.	Sanctioned Intake capacity as per AICTE/PCI/COA/ University		20						
4.				I Year	II Year	III Year	IV Year	V Year	
	(A) Total No. of Students for the Course (Excluding PIO / Foreign National Students)			16	0	0	0	0	
	(B) Total No PIO / Foreign National Students for the Course			0	0	0	0	0	
5.	Year of recognition by respective council			2014					
6.	Name of the University/Board/Affiliated Body to which this course is affiliated			MNCM					
7.	Whether Permitted by State Govt.			Y					
8.	Whether Hostel Facility is available			Y					
	If yes, mention capacity and facilities provided for the hostel			Boys	2				
				Girls	30				
				Total Capacity	16				
9.	Total No. of laboratories in the Department								
	Total cost of equipment in the department (Rs. in Lakhs)			2 Rs. In Lakhs					
10	Total Cost of equipment in the Department including			a) UG	2 Rs. In Lakhs				

	software(Rs. in Lakhs) in Working Condition						
11	Total cost of equipments in the Department including software (Rs. In Lakhs) in Working Condition		b) PG	0 Rs. In Lakhs			
12	Whether Library facility is available (Departmental) Excluding Central Library if yes give details	No.of Titles	10				
		No. of Books available	477				
		No. of Journals subscribed In current year	5				
	B) Carpet Area in Use for Library (in Sq. Mtr.)	325					
	c) Facilities in Department - Library	1.	5 TABLE				
		2.	25 CHAIR				
3.		4 CUPBOARD					
4.		1 MAGAZINE RACK					
13	No. of Staff						
Teaching Staff	As per Council norms	Posts filed in			Total Filled in Posts	Vacant Posts	
		Regular	Adhoc	Contract			
a) Professors	1	1	0	0	1		
b) Assistant Professors / HOD	0	0	0	0	0		
c) Lecturers	2	2	0	0	2		
List of approved Staff by the University							
Student - Teacher Ratio		Sanctioned Intake			Student on Roll		
a) With approved staff		20/2			16/2		
b) With (approved adhoc + contract) staff		20/2			16/2		
Non Teaching Staff (in the Department)	As per council norms	Posts Filled in			Total Filled in Posts	Vacant Posts	
		Regular	Adhoc	Contract			
a) Technical	0	0	0	0	0		
b) Non- Technical	0	3	0	0	3		
c) Class- IV	0	3	0	0	3		
		TOTAL	6	0	0	6	
Ratio of Non - Teaching - Teaching staff		7/3					
14	Staff in the Library Department if any						
Sr. No.	Name	Post	Scale	Nature of Appointment			
1	BALASAHEB GHOJAGE	OTHER	800	TEMPORARY			
15	Salary given to the staff (Whether it is as per 5th /6th Pay commission / any other norms)		N				

Whether Building os owned / Rental by college / Institute:					O			
					College / Institute	Others	Total	
16	b) if owned built-up area in 621 Sq.Mtr.	Capital investment (Amount Rs. in Lakhs)			12	6	18	
		Recurring annual expenditure (Amount Rs. in Lakhs)			1	0	1	
b) If Rental Built-up area in Sq.Mtr.					College / Institute	Other	Total	
			Annual Expenditure (Amount Rs. in Lakhs)			0	1	1
17	Mention relation of the landlord with the college / institute if Any			Landlord				
18	Financial information							
Annual Income (Rs. in lakhs) of last two years i.e. 2013-14, 2014-15)								
a) College / Institute			2013-14			2014-15		
			Approved Courses		Non approved other Courses	Approved Courses		Non approved other Courses
			Under Graduate	Post Graduate		Under Graduate	Post Graduate	
	Tuition Fees		0	0	0	6.04	0	0
	Development Fee		0	0	0	0	0	
	Gymkhana Fee		0	0	0	0	0	0
	Training & Placement Fee		0	0	0	0	0	0
	Library Fee		0	0	0	0	0	0
	Laboratories Fee		0	0	0	0	0	0
	Internet & Email Facility Fee		0	0	0	0	0	0
	Cultural Activity		0	0	0	0	0	0
	Form & Broacher Fee		0	0	0	0.03	0	0
	Exam Fee		0	0	0	0	0	0
	By way of Fine & Penalty		0	0	0	0	0	0
Any other Fee		0	0	0		0	0	
Total(a)		0	0	0	6.07	0	0	
		2013-14			2014-15			

b) General		Approved Courses		Non approved other courses	Approved Courses		Non approved other courses
		Under Graduate	Post Graduate		Under Graduate	Post Graduate	
		Donation	0		0	0	
Interest	0	0	0	0	0	0	
Dividend	0	0	0	0	0	0	
Other Misc	0	0	0	0	0	0	
Total(b)	0	0	0	0	0	0	
Total(a+b)	0	0	0	6.07	0	0	

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Annual Expenses (Rs. in lakhs) of Last two Years 2013-14, 2014-15)								
		College/Institute Financial Year 2013-14			College/Institute Financial Year 2014-15			
		Expenses directly attributable to course (Rs. In Lakhs)	Share of Common Expenses (Rs. In Lakhs)	Total expenses (Rs. In Lakhs)	Expenses directly attributable to course (Rs. In Lakhs)	Share of Common Expenses (Rs. In Lakhs)	Total expenses (Rs. In Lakhs)	
i.	Rent Paid	0	0	0	0.49	0	0.49	
ii.	Advertisement Expense *	0	0	0	0.82	0	0.82	
iii.	Salary Cost	Salaries, Wages & Bonus	0	0	0	3.71	0	3.71
		Contribution to provident fund & other fund	0	0	0	0	0	0
		Staff Welfare & training expenses	0	0	0	0	0	0
		Others	0	0	0	0	0	0
iv.	Consumable	Work shop material	0	0	0	0	0	0
		Components	0	0	0	0.02	0	0.02
		Project Expenses	0	0	0	0	0	0
		Chemicals	0	0	0	0	0	0
		Others	0	0	0	0	0	0
		Electricity Charges	0	0	0	0.40	0	0.4
		Telephone, Postage, Xerox	0	0	0	0	0	0

v.	Operating & Other Expenses *	expenses						
		Water charges	0	0	0	0.12	0	0.12
		Traveling & conveyance	0	0	0	0.16	0	0.16
		Vehicle expenses	0	0	0	0	0	0
		Repairs & maintenance	0	0	0	0.46	0	0.46
		Others	0	0	0	0.05	0	0.05
vi.	Administrative Expenses		0	0	0	0.29	0	0.29
vii.	Scholarships		0	0	0	0	0	0
viii.	Cost of Software's		0	0	0	0	0	0
ix.	Printing Expenses		0	0	0	0.09	0	0.09
x.	Stationary		0	0	0	0	0	0
xi.	Insurance		0	0	0	0	0	0
xii.	Intrest on Loan		0	0	0	0	0	0
xiii.	Depreciation	Plant & Machinery	0	0	0	0	0	0
		Vehicle	0	0	0	0	0	0
		Furniture	0	0	0	0.01	0	0.01
		Computers & Others	0	0	0	0.16	0	0.16
xiv.	Education Tours expenses for students		0	0	0	0	0	0
xv.	Training & Placement expenses for students		0	0	0	0	0	0
xvi.	Sport Expenses		0	0	0	0	0	0
xvii.	Annual Social expenses		0	0	0	0	0	0
xviii.	Internet expenses		0	0	0	0	0	0
xix.	Taxes		0	0	0	0	0	0
xx.	* Any other expenses		0	0	0	0	0	0
	Grand Total		0	0	0	6.78	0	6.78

* Any expenditure which is more than 5% of the total expenses should be shown separately.(Note : In the case of "common" cost which are apportioned, please attach a separate note indicating the bases adopted by you for apportioning such costs, giving your justification for the same)

19						
20	Fixed Asset Details	<i>With all major heads of fixed assets,</i>				
	Cost Data	College / Institute / Hostel				
	Particular	Gross block 31.03.2015 Amount in Rs.	WDV as on 31.03.2015 Amount in Rs.	Depreciation for the year on 31.03.2015 Amount in Rs.	Rate of Depreciation %	
a.	Land (area - 452 sq	0	0	0	0	

	mtrs)				
b.	Building(s) (Built-up area in 621 sq mtrs Sq.Mtr)	1570741	1492204	78537	5%
c.	Lab / Work Shop	0	0	0	0
d.	Laboratory equipment	0	0	0	0
e.	Books	13051	11746	1305	10%
f.	Furniture & dead stock	1410	1269	141	10%
g.	Vehicle	0	0	0	0
h.	Computers	26400	10560	15840	60%
i.	Others	0	0	0	0
	Total	1611602	1515779	95823	

Projected Addition		College / Institute / Hostel		
	Particulars	2015-16 (Rs. in Lakhs)	2016-17 (Rs. in Lakhs)	2017-18 (Rs. in Lakhs)
a.	Land(area 452 sq mtrs)	0	0	0
b.	Building (Built-up area in Sq. Mtr.)	20	15	0
c.	Lab / Work shop	0	0	0
d.	Laboratory equipments	1	1	0
e.	Books	1	1	0
f.	Furniture & dead stock	1	1	0
g.	Vehicals	0	0	0
h.	Others	0	0	0
	Total	23	18	0

21	The common infrastucture used by the trust for various colleges run by them in the same premises	
22	a) Expenses per student for UG course	
	b) Expenses per student for PG course	
23	Fees collected during last two years per student for UG course	
	Year	fees collected(Rs.)
	2013-14	
	1 st Year	0
	2 nd Year	0
	3 rd Year	0
	4 th Year	0
	5 th Year	0
	2014-15	

1 st Year	16	604000			
2 nd Year	0	0			
3 rd Year	0	0			
4 th Year	0	0			
5 th Year	0	0			
24	Fees collected during last two years per student for PG course				
Year	No of Students	fees collected(Rs.)			
2013-14					
1 st Year	0	0			
2 nd Year	0	0			
2014-15					
1 st Year	0	0			
2 nd Year	0	0			
25	Fees collected (2014-15) per student for UG/PG course	UG Course - 37750 PG Course - 0			
No of Students of 1st year	Average fees collected per student(Amount in Rs.)	Total fees collected (Amount Rs. in Lakhs)			
a) Indian (Govt. Quota + Management)	37750	604000			
b) PIO + Foreign National	0	0			
26	Fees proposed for each course during 2015-16. Justification for this.				
(a)		Administrative Staff in the Institute / College			
Name of the Principal / Director		Mrs. Suchita S Kale			
Regular incharge		Regular			
Pay Scale		21500			
Sr.No.	Name of the Staff	Designation	Whether required as per AICTE norms	Scale	Nature of Appointment
1	MR. DNYANESHWAR OHWAL	DRIVER	Y	4000	TEMPORARY
2	MS. SHINU MATHEW	TUTOR	Y	8800	TEMPORARY
3	MRS. SUNITA GAIKWAD	STORE INCHARGE	Y	700	TEMPORARY
4	MRS. SUCHITA S. KALE	PRINCIPAL	Y	21500	PERMANENT

5	MS. MONICA SHIVARKAR	CLINICAL INSTRUCTOR	Y	8200	TEMPORARY
6	MR. BALASAHEB GHOJAGE	ACCOUNTANT	Y	800	TEMPORARY
7	MRS. MANISHA SAWADKAR	CLERK	Y	2000	TEMPORARY
8	SMT. MANISHA KHEDKAR	WARDEN	Y	3300	TEMPORARY
9	MRS. YAMUNA RAJGURU	PEON	Y	2900	TEMPORARY

(b) Staff in Central Library

Sr. No.	Name	Designation	Whether required as per AICTE Norms	Qualification	Pay scale	Nature of Appointment
1	BALASAHEB GHOJAGE	OTHER	Y	LTC	800	TEMPORARY

(c) Student - Teacher Ratio (Total no. students & total no. of staff in the college)

	Ratio
1 Regular approved staff	16/2
2 Regular + Contract + Adhoc	16/2

(d) Ratio of Non-Teaching - Teaching Staff -

	Ratio	As per Council Norms
Inclusive of administrative, ministerial, Technical & other unskilled & semi skilled staff	6/3	6/3

FORM-C
Central Library Facility

Total No of student in the institute		16	
Reading hall capacity		25	
Total carpet Area Sq.Mtr.		325 sq. ft.	
a)	No. of Titles	10	
b)	No. of Books	477	
c)	No. of National Journals	3	
d)	No. of International Journals	0	
e)	Non-Teaching Journals	2	
Total Cost of			
f)	a) Books	0.25	Lakhs
	b) Subscription for Journal	0.04	Lakhs
g)	Cost of Furniture	0.55	Lakhs
h)	Whether Xerox facility is available	Y	
i)	Whether Internet facility is available	Y	
		Band Width	2 mbps speed internet
j)	No. of Computer available in the Library	PIII	0
		PIV	1
		PV	1
k)	Whether multimedia facility is available	Y	
l)	Whether digitization of library is done	N	
m)	Any other amenities provided to students in library.	No	

FORM-D
Information of Central Computing Facilities in the Institute

1	Whether the central computing facility is available		N	
2	Number of PIII or equivalent and above PC available		02	
3	Whether legal licenses of System & Application Software available?		Y	
4	Number of System Software's available		02	
5	Number of Applications Software's available		02	
6	Number of Printers available (Type: DMP/ DeskJet /LaserJet)		01	
7	Number of Scanners available		01	
8	Total cost of the printers and scanners		3600/-	
9	Whether the Generator / UPS back-up available(back-up period and capacity in KVA)		Y	
10	Whether the Campus is Networked.		N	
11	Whether the Laboratories are Networked through LAN		N	
12	Whether is internet connection is available		Y	
13	If yes specify type Dialup/ISDN/DSL/Leased Line/ any other		ISDN	
14	Specify Bandwidth available		WCDMA	
15	Specify compression ratio		3.2mb	
16	Cost of Hardware in Computer Center	Rs. Lakhs	1	
17	Cost of Software in Computer Center	Rs. Lakhs	0	
18	Cost of Furniture in Computer Center	Rs. Lakhs	0	
19	Annual fee of the Internet Services in	Rs. Lakhs	0	
20	Staff in Computer Center		Number	
	1. System Manager		Pay Scale	
		N	0	0
		N	0	0
		N	0	0
		N	0	0
		N	0	0

FORM-E**(A) Details of Teaching and Non Teaching staff for the Accounting Year 2014-15**

Sr No	Particular	Actual requirement of Staff as per respective Council norms	Actual appointed
1	DIRECTOR	0	0
2	DEAN / PRINCIPAL	1	1
3	DY. DEAN / VICE - PRINCIPAL	0	0
4	A) PROFESSOR	0	0
5	B) ASSOCIATE PROFESSOR	0	0
6	C) ASST.PROFESSOR / LECTURER	2	2
7	D) READER	0	0
8	I) PROGRAMMERS	0	0
9	II) ASST PROGRAMMERS	0	0
10	III) COMPUTER OPERATORS	0	0
11	IV) TECHNICIANS	0	0
12	V) LAB ASSISTANTS	0	0
13	A) MANAGER	0	0
14	B) REGISTRAR	0	0
15	C) ADMINISTRATIVE OFFICER	0	0
16	D) ACCOUNTS OFFICER	0	0
17	E) PUBLIC RELATION OFFICER	0	0
18	F) SUPERINDENDENT	0	0
19	G) SENIOR ASSISTANT / CLERK	2	2
20	H) JUNIOR ASSISTANT / CLERK	0	0
21	I) STENO CUM P.A.	0	0
22	J) DATA ENTRY OPERATOR	0	0
23	K) LIBRARIANS	0	0
24	L) ASST LIBRARIAN	0	0
25	M) TYPIST	0	0
26	N) RECORD ASST	0	0
27	O) ATTAINDER	0	0
28	P) DRIVER	1	1
29	Q) TELEPHONE OPERATOR	0	0
30	R) PEON	1	1

31	S) WATCHMAN / SECURITY GUARDS	0	0
32	T) GARDENER	0	0
33	U) SWEEPER	0	0
34	V) ANY OTHER, SPECIFIED IN DETAILS	2	2
Total		9	9

(B) Details of Salary in respect of Teaching and Non Teaching staff for the Accounting Year 2014-15				
Sr.No.	Name of the Staff	Designation	Actually Salary paid (per month)	Salary which is required to be paid as Per respective Council Norms
1	MR. DNYANESHWAR OHWAL	DRIVER	4000	0
2	MS. SHINU MATHEW	TUTOR	8800	0
3	MRS. SUNITA GAIKWAD	STORE INCHARGE	700	0
4	MRS. SUCHITA S. KALE	PRINCIPAL	21500	0
5	MS. MONICA SHIVARKAR	CLINICAL INSTRUCTOR	8200	0
6	MR. BALASAHEB GHOJAGE	ACCOUNTANT	800	0
7	MRS. MANISHA SAWADKAR	CLERK	2000	0
8	SMT. MANISHA KHEDKAR	WARDEN	3300	0
9	MRS. YAMUNA RAJGURU	PEON	2900	0

UNDERTAKING

I hereby declare that above information furnished by me is correct.

Date-_____ Signature of Dean / Principal / Head of the Institute

FOR OFFICE USE ONLY

Received the fee approval proposal for academic year 2015-16

Proposal for Academic Year 2015-16 Returned as Deficient Proposal. Deficiencies mentioned as per the Checklist

Sr. No. _____

Date: / /2015

Verified by
(Name of the Clerk & its Signature)

Signature of Section Officer
Shikshan Shulka Samiti, Mumbai