

Shikshan Shulka Samiti, Mumbai

305, Govt. Polytechnic Building, Ali Yawar Jung Marg, Bandra (E), Mumbai - 400 051 (M.S.), INDIA

Online Fee Approval Proposal for Academic Year 2015-16

To,
The Hon'ble Chairman,
Shikshan Shulka Samiti,
Maharashtra State,
Mumbai - 400 051

Name of the College /Institute	RANM0515 - LATE ANUSAYA SAVITRI MANIKRAO THAKOOR MEMORIAL SCHOOL OF NURSING, SEVADHAM TRUST
Address	Samta Colony, Varale road, Talegaon Dabhade, Tal Maval, Dist. Pune. Pin 410507

CHECK-LIST FOR ONLINE FEE APPROVAL PROPOSAL RECEIPT FOR ACADEMIC YEAR 2015-16

The Institutes/ Colleges have to submit the proposal along with the following relevant documents/information IN PERSON in chronological order. The proposal sent by Post/RPAD/Courier will not be accepted on any count.

Sr No	Particulars	Status	Page No	For office use
1	Prescribed format of revised norms of Computation & Depreciation	Yes		
2	Affidavit	Yes		
3	Prescribed Forms A, B, C, D and E in Duplicate duly filled in.	Yes		
4	Audited financial statements of Institutes/College (along with Hospital, in case of Health Science Colleges/ Institute) i.e. (i) Receipt & Payment Account, (ii) Income & Expenditure Account and (iii) Balance Sheet along with all the schedules with Audit Report along with notes to accounts and accounts policy for the Financial Year 2013-14 and 2014-15 duly signed by Chartered Accountant and counter signed by Dean/ Principal. All the statements mentioned at (i) to (iii) in Original. (Note: Photocopies or certified photocopies will not be accepted.) Also confirm that the assets scheduled in the information is given as per the requirements of Form B.	Yes		
5	Sanctioned and Actual intake of the course for the academic year 2013-14 and 2014-15 of Regular and Repeater students (if any), separately- Term / Course / Category - wise.	Yes		
6	Copy of last two years fees structures finalized by from the Shikshan Shulka Samiti. i.e. for academic year 2013-14 and academic year 2014-15	Yes		
7	The actual salary of teaching and non-teaching staff along with Photo copy of Pay Roll for the entire Financial Year 2014-15 along with TDS returns filed quarterly (Photocopies of pay roll should be certified by Dean/Principal by signing on each page as true copy. Salary should be paid by cheque and/or	Yes		

	directly transferred to bank account of each employee.)			
8	A tabular statement to be submitted giving following details:- a) Actual no of teaching and non-teaching staff b) Actual required Teaching & Non Teaching staff as per norms c) Actual salary paid to each of them d) Salary which is required to be paid as per norms (See Form No.E)	Yes		
9	Estimate of fees for academic year 2015-16 along with proper justification based on the earlier fee structure.	Yes		
10	Information to be submitted in the form of an Affidavit on Stamp Paper of Rs. 100/- duly signed by head of institute/Dean of Management and Dean/ Principal of Institute/ College along with following points incorporated in it.- (i) Salary paid as per norms of respective authorities. (ii) Certificate of Management stating that the same Audited statement of accounts has been filed with IT department and office of Charity Commissioner. (iii) Affirmation about the correctness of facts and figures submitted by Head of the institute. (iv) Display copy of fee approval proposal on its website and Notice Board for a period of one year.	Yes		
11	State the details of other Colleges/courses run and located in the same premises/campus.	Yes		
12	Certificate of approval of admitted students from Pravesh Niyantaran Samiti for the academic year 2014-15	Yes		
13	Certificate that no refund of fees claims etc. and any other matter communicated by Pravesh Niyantaran Samiti and Shikshan Shulka Samiti are pending at Institution/College level.	Yes		
14	Certificate that no other fees/ charges have been collected from students/ parents other than those authorised by Shikshan Shulka Samiti.	Yes		
15	Certificate that all approvals/ sanction/ affiliation taken from the concerned relevant authorities - MEDIC - Govt/ MCI/ DCI/ DMER/ Homeopathic / Ayurved/ Unani/ Nursing Council / MUHS, Government and University.	Yes		
16	The College / Institute which are having only Post Graduate Courses to submit the details as per norms no 3.1	No		
17	Fees collected for the year 2014-15 from students admitted in 15 percent NRI Quota in following format.(If any) Sr. CET Merit Name of candidate NRI/Vacancy Against NRI Total Fees (Rs.) as per SSS	No		
18	Copies of Service Contracts if any entered into (such as Security etc) The copy of TDS & PF challan	No		
19	Income earned by the college during 2014-15 other than fees	Yes		
20	Any other relevant information/ documents College/ Institution would like to submit before the Samiti.	No		
21	Soft copy inclusive of above 1 to 20 items (in Microsoft words or Microsoft Excel)	Yes		

APPROVED FORMAT FOR COMPUTATION OF FEES FOR AY 2015-16			
1	Name of the College/Institute: LATE ANUSAYA SAVITRI MANIKRAO THAKOOR MEMORIAL SCHOOL OF NURSING, SEVADHAM TRUST Code: RANM0515 Location: Samta Colony, Varale road, Talegaon Dabhade, Tal Maval, Dist. Pune. Pin 410507		
2	a) Approved fee for Academic Year 2014-15 Rs.		
	Approved Interim Fees for AY 2015-16 (5% More than the fee approved by Samiti for 2014-15) Rs.	NA	
	Proposed for AY 2015-16 Rs.	46999	
	b) Collected fee as per affidavit Rs.	42300	
	c) Hospital :	Own	
	d) If owned, date of Hospital Establishment :	15.08.1978	
2.1	In case the Institute has not submitted its fee approval proposal for 2014-15, the fees collected by it per student Rs.	NA	
3.	Whether undertaking on stamp paper submitted reg. refund?	N	
4	Computation of final tuition fee and development fee:	Expenditure incurred (in Rs.)	
		Total	Per Student (divided by 4.8)
4.1.1	Salary expenditure for 2014-15 to approved teaching /non teaching staff. as per as per MCI/DCI/MUHS/Ayurved/Homeopathic/Nursing Council/ all other recognized council/ No. of Professors/Associates Professors/Assistant Professors as per the norms required and actual No/ GOVERNMENT norms (See norms 2.1.1 to 2.1.5).	445665	22283
4.1.2	Salary/Honorarium paid to visiting Faculties	0	
4.1.3	Total Salary Expenditure (4.1.1+4.1.2)	445665	22283
4.2	Non salary revenue expenditure (Rent, Interest on loan, Penalties if any legal charges and unrelated expenditure to be excluded) for 2014-15 (See Norm 2.2)	205258	10263
4.2.1	a) Less income derived by using college property (See norm 2.14)	0	
	b) Hostel expenses, if any (See norm 2.2.2) except in case of RGNM/RANM	NA for RGNM, RANM	
4.2.2	Total (4.1.3 + 4.2) - (4.2.1)	650923	32546
4.2.3	8% of 4.2.2 for increase in cost for 2014-15 (See norm 1.5)	52074	2604
4.2.4	Add:% of Hospital deficit (as per revised norms declared on 20th April by SSS. See norm 3)	0	
4.3	Usage charge for building (See norm 2.4.1)	100000	5000
4.4	Depreciation on other assets at approved rates as on 31.03.2015 (See norm 2.4)	67361	3368
4.5	Total of (4.2.2 to 4.4)+ 4.1.1	870358	43518

4.6	Sanctioned strength in the course run in Academic Year 2014-15 (No.) (This is to exclude the Tuition Waiver Scheme (TWS) students)	20
4.7	Actual strength in the course run in Academic Year 2014-15 (No.)	5
4.8	Controlling strength (No.)(Higher of 4.6 & 4.7)	20
4.9	Tuition Fee (4.5 / 4.8)	43518
4.10	Development fee (8% of 4.9)	3481
4.10.1	Total fee (4.9 + 4.10)	46999
4.11	Additional Expenditure of 6th pay commission if actually paid and not included in 4.1.1 (See norm 2.1.4)	4.11.1 - Total - 0 4.11.2 - per Student -
The amount in 4.11.2 is to be collected from all the students in the Institution. However for the students admitted in 2015-16 it is already included in their Tuition Fee (See 4.5)		

Calculation of Depreciation for fixation of fee for AY 2015-16**1. Statement of Building Area :**

1.1	Total area required as per norms:	sqm
1.2	Total area actually Provided:	sqm

2. Calculation of Depreciation on other assets for AY 2015-16

Sr. No. (1)	Item (2)	Depreciation permitted as in 31.03.2014 Rs. (3)	Cost of Additions during 2014-15 Rs. (4)	Additional Depreciation at approved rates as on 31.03.2015 Rs. (5)	Total Depreciation as on 31.03.2015 Rs. 6(3+5)
1	Computers 25%(Life 4 years)	10219	0	0	10219
2	Equipment 20%(Life 5 years)	26780	0	0	26780
3	Furniture 10%(Life 10 years)	19276	17706	1771	21047
4	Books 20%(Life 5 years)	9315	0	0	9315
5	Total	65590	17706	1771	67361

Important Note : Depreciation in column 3 is to be claimed only for items, which have not served their full life Depreciation on Computers & books provided before 31 March 2011 not to be taken into account. Depreciation on Equipment & Furniture provided before 31st March 2005 not to be included.

--

FORM-A**Proforma for common information of organization promotion various colleges / institutes for the year 2015-16 (Information of the Trust)**

1.	Name of the Trust/Society	Sevadham Trust
2.	Address (With Pin Code)	1779/84 Sadashiv Peth, Gurutra, building, Pune 411030
	Telephone No. with STD Code	02024453979
	Fax No. with STD Code	02024453979
	E-mail ID	asmtsevadham@gmail.com
	Website	www.sevadhamhospital.com
3.	Registration No. of the trust	E-617(Poona) DATED 30.11.1978
4.	Year of Establishment of the trust	1978

5. Trustee Details

Sr.No.	Name of Trustees	Designation
1	DR.S.V.GORE	MANAGING TRUSTEE
2	DR.K.B.WADHOKAR	TRUSTEE
3	DR.S.K.WADHOKAR	TRUSTEE
4	MR.RAJESH PULPAGAR	TRUSTEE
5	MR. P.M.THAKOOR	TRUSTEE

6. Names of all the educational institution established/ funded/ operated by the Trust/ Society

Sr.No.	Name of Institute	Address
1	SEVADHAM TRUST ASHRAMSHALA	MALEGAON BUDRUK, TAL-MAVAL
2	SEVADHAM TRUST ASHRAMSHALA MADHYAMIK	MALEGAON BUDRUK, TAL-MAVAL
3	A.S.M.T. SCHOOL OF NURSING (RANM)	TALEGAON DABHADE, TALUKA MAVAL, DISTRICT PUNE
4	A.S.M.T. SCHOOL OF NURSING (RGNM)	TALEGAON DABHADE, TALUKA MAVAL, DISTRICT PUNE

7. Name of the Courses

Sr. No.	Courses	Full Time / Part Time	Duration in years
1	RANM - RANM NURSING	FT	2

8. Annual financial report of Trust/ Society for last 2 years						
9. Details of Land						
Sr. No.	Particulars	Area (in Sq.Mtr.)		Cost of acquisition (Rs Lakhs)	Extent of subsidy / concession	
		As Per Norms	Available			
College / Institute						
Land						
1	Free Hold					
a	Govt.	0	0	0	0	
b	Others	0	4226	100000	0	
	Total	0	4226	100000	0	
2	Lease Hold					
a	Govt.	0	0	0	0	
b	Others	0	0	0	0	
	Total	0	0	0	0	
Note : Please give details for each college / Institute separately.						
Wether Income Tax return filed every year by the trust					Y	
Status of the Building:						
	If Rented		College / Institute		Other	Total
a)	Built up Area (in Sq. Mtr.)		0		0	0
	Annual Rent (Amt. in Rs.)		0		0	0
	If Owned		College / Institute		Other	Total
b)	Built up Area (in Sq. Mtr.)		621		0	621
	Cost(Amt. in Rs.)		0		0	0
Built up Area required Available as per AICTE/PCI/COA						
	If Rented		College / Institute		Other	Total
a)	Built up Area (in Sq. Mtr.)		0		0	0
	If Owned		College / Institute		Other	Total
b)	Built up Area (in Sq. Mtr.)		621		0	621
10	Whether the Institute / Trust is in receipt of any grants from Central Government / State Government / Quasi Government Bodies			If yes, Amount Received for the Financial Year - 0		

FORM B**Proforma for information of Technical Education Institutes
(Health Science Course and Technical Degree and Diploma and MCA Post Graduation course)
for the Academic year 2015-16**

Name of the Trust/Society			Sevadham Trust					
Courses Information								
Sr. No	Stream	Name of Course	UG / PG	NBA	Gradation			
1	RANM	RANM NURSING	UG	N - -	Y - - 2006			
(Gradation as on 19.8.2003 vide G.R. No. TEC-2003/(212/03)/TE-1, dated 19.8.2003.)								
1.	Name of the College / Institute		LATE ANUSAYA SAVITRI MANIKRAO THAKOOR MEMORIAL SCHOOL OF NURSING, SEVADHAM TRUST					
	Address with Pincode		Samta Colony, Varale road, Talegaon Dabhade, Tal Maval, Dist. Pune. Pin 410507					
	Telephone No. (With STD code)		02114	322284				
	Fax No. (With STD code)		02114	322284				
	E-Mail ID		asmtsevadham@gmail.com					
	Web Site		www.sevadhamhospital.com					
2.	Name of the Director / Principal of the Institution		MRS.SUCHITA.S.KALE					
3.	Sanctioned Intake capacity as per AICTE/PCI/COA/ University		20					
4.				I Year	II Year	III Year	IV Year	V Year
	(A) Total No. of Students for the Course (Excluding PIO / Foreign National Students)			0	5	0	0	0
	(B) Total No PIO / Foreign National Students for the Course			0	5	0	0	0
5.	Year of recognition by respective council			2006				
6.	Name of the University/Board/Affiliated Body to which this course is affiliated			MNCM				
7.	Whether Permitted by State Govt.			Y				
8.	Whether Hostel Facility is available			Y				
	If yes, mention capacity and facilities provided for the hostel			Boys	0			
				Girls	30			
				Total Capacity	30			
9.	Total No. of laboratories in the Department							

	Total cost of equipment in the department (Rs. in Lakhs)		2 Rs. In Lakhs			
10	Total Cost of equipment in the Department including software(Rs. in Lakhs) in Working Condition		a) UG		2 Rs. In Lakhs	
11	Total cost of equipments in the Department including software (Rs. In Lakhs) in Working Condition		b) PG		0 Rs. In Lakhs	
12	Whether Library facility is available (Departmental) Excluding Central Library if yes give details	No.of Titles	10			
		No. of Books available	477			
		No. of Journals subscribed In current year	5			
	B) Carpet Area in Use for Library (in Sq. Mtr.)	325				
	c) Facilities in Department - Library	1.	5 TABLE			
2.		25 CHAIR				
3.		4 CUPBOARD				
4.		1 MAGAZINE RACK				
13	No. of Staff					
Teaching Staff	As per Council norms	Posts filed in			Total Filled in Posts	Vacant Posts
		Regular	Adhoc	Contract		
a) Professors	1	1	0	0	1	
b) Assistant Professors / HOD	0	0	0	0	0	
c) Lecturers	1	1	0	0	1	
List of approved Staff by the University						
Student - Teacher Ratio		Sanctioned Intake			Student on Roll	
a) With approved staff		10:1			5	
b) With (approved adhoc + contract) staff		0			0	
Non Teaching Staff (in the Department)	As per council norms	Posts Filled in			Total Filled in Posts	Vacant Posts
		Regular	Adhoc	Contract		
a) Technical	0	0	0	0	0	
b) Non- Technical	0	3	0	0	3	
c) Class- IV	0	3	1	0	4	
TOTAL		6	1	0	7	0
Ratio of Non - Teaching - Teaching staff		7:3				
14	Staff in the Library Department if any					
Sr. No.	Name	Post	Scale	Nature of Appointment		
1	BALASAHEB GHOJAGE	OTHER	300	TEMPORARY		

15	Salary given to the staff (Whether it is as per 5th /6th Pay commission / any other norms)	N					
16	Whether Building os owned / Rental by college / Institute:						O
	b) if owned built-up area in 621 Sq.Mtr.			College / Institute	Others	Total	
		Capital investment (Amount Rs. in Lakhs)	12	6	18		
	b) If Rental Built-up area in 116 Sq.Mtr.			College / Institute	Other	Total	
Annual Expenditure (Amount Rs. in Lakhs)		1	0	1			
17	Mention relation of the landlord with the college / institute if Any	Landlord					
18	Financial information						
Annual Income (Rs. in lakhs) of last two years i.e. 2013-14, 2014-15)							
a) College / Institute		2013-14			2014-15		
		Approved Courses		Non approved other Courses	Approved Courses		Non approved other Courses
	Under Graduate	Post Graduate	Under Graduate		Post Graduate		
	Tuition Fees	4.85	0	0	2.12	0	0
	Development Fee	0	0	0	0	0	
	Gymkhana Fee	0	0	0	0	0	0
	Training & Placement Fee	0	0	0	0	0	0
	Library Fee	0	0	0	0	0	0
	Laboratories Fee	0	0	0	0	0	0
	Internet & Email Facility Fee	0	0	0	0	0	0
	Cultural Activity	0	0		0	0	0
	Form & Broacher Fee	0	0	0	0	0	0
	Exam Fee	0	0	0	0	0	0
	By way of Fine & Penalty	0	0	0	0.01	0	0
Any other Fee	0	0	0	0	0	0	
Total(a)	4.85	0	0	2.13	0	0	

		2013-14			2014-15		
		Approved Courses		Non approved other courses	Approved Courses		Non approved other courses
		Under Graduate	Post Graduate		Under Graduate	Post Graduate	
b) General	Donation	0	0	0	0	0	0
	Interest	0.04	0	0	0.04	0	0
	Dividend	0	0	0	0	0	0
	Other Misc	0	0	0	0	0	0
	Total(b)	0.04	0	0	0.04	0	0
Total(a+b)		4.89	0	0	2.17	0	0

>

Annual Expenses (Rs. in lakhs) of Last two Years 2013-14, 2014-15)								
		College/Institute Financial Year 2013-14			College/Institute Financial Year 2014-15			
		Expenses directly attributable to course (Rs. In Lakhs)	Share of Common Expenses (Rs. In Lakhs)	Total expenses (Rs. In Lakhs)	Expenses directly attributable to course (Rs. In Lakhs)	Share of Common Expenses (Rs. In Lakhs)	Total expenses (Rs. In Lakhs)	
i.	Rent Paid	0.96	0	0.96	0.61	0	0.61	
ii.	Advertisement Expense*	0.24	0	0.24	0.22	0	0.22	
iii.	Salary Cost	Salaries, Wages & Bonus	7.38	0	7.38	4.46	0	4.46
		Contribution to provident fund & other fund	0	0	0	0	0	0
		Staff Welfare & training expenses	0	0	0	0	0	0
		Others	0	0	0	0	0	0
iv.	Consumable	Work shop material	0	0	0	0	0	0
		Components	0.06	0	0.06	0.04	0	0.04
		Project Expenses	0	0	0	0	0	0
		Chemicals	0	0	0	0	0	0
		Others	0	0	0	0	0	0
		Electricity Charges	1.49	0	1.49	0.54	0	0.54

v.	Operating & Other Expenses*	Telephone, Postage, Xerox expenses	0.11	0	0.11	0.07	0	0.07
		Water charges	0.21	0	0.21	0.14	0	0.14
		Traveling & conveyance	0.08	0	0.08	0.07	0	0.07
		Vehicle expenses	0.28	0	0.28	0.19	0	0.19
		Repairs & maintenance	0.06	0	0.06	0.08	0	0.08
		Others	0.01	0	0.01	0	0	0
vi.	Administrative Expenses	0.67	0	0.67	0.62	0	0.62	
vii.	Scholarships	0	0	0	0	0	0	
viii.	Cost of Software's	0	0	0	0	0	0	
ix.	Printing Expenses	0.11	0	0.11	0.07		0.07	
x.	Stationary	0	0	0	0	0	0	
xi.	Insurance	0	0	0	0	0	0	
xii.	Intrest on Loan	0	0	0	0	0	0	
xiii.	Depreciation	Plant & Machinery	0.18	0	0.18	0.20	0	0.2
		Vehicle	0	0	0	0	0	0
		Furniture	0.14	0	0.14	0.12	0	0.12
		Computers & Others	0.02	0	0.02	0.01	0	0.01
xiv.	Education Tours expenses for students	0	0	0	0	0	0	
xv.	Training & Placement expenses for students	0	0	0	0	0	0	
xvi.	Sport Expenses	0	0	0	0	0	0	
xvii.	Annual Social expenses	0	0	0	0	0	0	
xviii.	Internet expenses	0	0	0	0	0	0	
xix.	Taxes	0	0	0	0	0	0	
xx.	* Any other expenses	0.03	0	0.03	0.01	0	0.01	
	Grand Total	12.03	0	12.03	7.45	0	7.45	

*** Any expenditure which is more than 5% of the total expenses should be shown separately.(Note : In the case of "common" cost which are apportioned, please attach a separate note indicating the bases adopted by you for apportioning such costs, giving your justification for the same)**

19							
20	Fixed Asset Details	<i>With all major heads of fixed assets,</i>					
	Cost Data	College / Institute / Hostel					
	Particular	Gross block 31.03.2015	WDV as on 31.03.2015	Depreciation for the year on 31.03.2015	Rate of Depreciation		

		Amount in Rs.	Amount in Rs.	Amount in Rs.	%
a.	Land (area - 452 sq mtrs)	0	0	0	
b.	Building(s) (Built-up area in 621 sq mts Sq.Mtr)	1570741	1492204	78537	5%
c.	Lab / Work Shop	0	0	0	
d.	Laboratory equipment	95755	86179	9576	10
e.	Books	20115	18103	2012	10%
f.	Furniture & dead stock	133234	119910	13324	10%
g.	Vehicle	0	0	0	
h.	Computers	1430	572	858	60%
i.	Others	46468	39539	6929	15%
	Total	1867743	1756507	111236	

Projected Addition		College / Institute / Hostel		
Particulars	2015-16 (Rs. in Lakhs)	2016-17 (Rs. in Lakhs)	2017-18 (Rs. in Lakhs)	
a.	Land(area 452 sq mtrs)	0	0	0
b.	Building (Built-up area in Sq. Mtr.)	0	0	0
c.	Lab / Work shop	0	0	0
d.	Laboratory equipments	1	1	1
e.	Books	0	0	0
f.	Furniture & dead stock	1	1	1
g.	Vehicals	0	0	0
h.	Others	0	0	0
	Total	2	2	2

21	The common infrastucture used by the trust for various colleges run by them in the same premises		
22	a) Expenses per student for UG course		
	b) Expenses per student for PG course		
23	Fees collected during last two years per student for UG course		
	Year	No of Students	fees collected(Rs.)
2013-14			
	1 st Year	5	213500
	2 nd Year	13	271050
	3 rd Year	0	0
	4 th Year	0	0
	5 th Year	0	0

2014-15					
1 st Year	0	0			
2 nd Year	5	211500			
3 rd Year	0	0			
4 th Year	0	0			
5 th Year	0	0			
24	Fees collected during last two years per student for PG course				
Year	No of Students	fees collected(Rs.)			
2013-14					
1 st Year	0	0			
2 nd Year	0	0			
2014-15					
1 st Year	0	0			
2 nd Year	0	0			
25	Fees collected (2014-15) per student for UG/PG course	UG Course - 42300 PG Course - 0			
No of Students of 1st year	Average fees collected per student(Amount in Rs.)	Total fees collected (Amount Rs. in Lakhs)			
a) Indian (Govt. Quota + Management)	42300	211500			
b) PIO + Foreign National	0	0			
26	Fees proposed for each course during 2015-16. Justification for this.				
(a)		Administrative Staff in the Institute / College			
Name of the Principal / Director		MRS.SUCHITA.S.KALE			
Regular incharge		Regular			
Pay Scale		10000			
Sr.No.	Name of the Staff	Designation	Whether required as per AICTE norms	Scale	Nature of Appointment
1	MS. MONIKA SHIVARKAR	CLINICAL INSTRUCTOR	Y	4800	TEMPORARY
2	MRS. SUCHITA.S.KALE	PRINCIPAL	Y	10000	PERMANENT
3	MR.BALASAHEB GHOJAGE	ACCOUNTANT	Y	300	TEMPORARY

4	MRS.MANISHA SAWADKAR	CLERK	Y	1000	TEMPORARY
5	SMT.MANISHA KHEDEKAR	WARDEN	Y	1400	TEMPORARY
6	MRS. SUNITA GAIKWAD	STORE INCHARGE	Y	300	TEMPORARY
7	MRS.YAMUNA RAJGURU	POEN	Y	1200	TEMPORARY
8	MR.DNYNESHWAR OHWAL	DRIVER	Y	2000	TEMPORARY
9	MS. SHINU MATHEW	TUTOR	Y	5000	TEMPORARY

(b) Staff in Central Library

Sr. No.	Name	Designation	Whether required as per AICTE Norms	Qualification	Pay scale	Nature of Appointment
1	BALASAHEB GHOJAGE	OTHER	Y	LTC	300	TEMPORARY

(c) Student - Teacher Ratio (Total no. students & total no. of staff in the college)

	Ratio
1 Regular approved staff	5/2
2 Regular + Contract + Adhoc	5/2

(d) Ratio of Non-Teaching - Teaching Staff -

	Ratio	As per Council Norms
Inclusive of administrative, ministerial, Technical & other unskilled & semi skilled staff	7/2	7/2

FORM-C
Central Library Facility

Total No of student in the institute		5	
Reading hall capacity		25	
Total carpet Area Sq.Mtr.		325 sq. ft	
a)	No. of Titles	10	
b)	No. of Books	477	
c)	No. of National Journals	3	
d)	No. of International Journals	0	
e)	Non-Teaching Journals	2	
Total Cost of			
f)	a) Books	0.25	Lakhs
	b) Subscription for Journal	0.04	Lakhs
g)	Cost of Furniture	0.55	Lakhs
h)	Whether Xerox facility is available	Y	
i)	Whether Internet facility is available	Y	
		Band Width	2 Mbps speed Internet
j)	No. of Computer available in the Library	PIII	0
		PIV	1
		PV	1
k)	Whether multimedia facility is available	Y	
l)	Whether digitization of library is done	N	
m)	Any other amenities provided to students in library.	NO	

FORM-D
Information of Central Computing Facilities in the Institute

1	Whether the central computing facility is available		N	
2	Number of PIII or equivalent and above PC available		02	
3	Whether legal licenses of System & Application Software available?		Y	
4	Number of System Software's available		02	
5	Number of Applications Software's available		02	
6	Number of Printers available (Type: DMP/ DeskJet /LaserJet)		01	
7	Number of Scanners available		01	
8	Total cost of the printers and scanners		3600/-	
9	Whether the Generator / UPS back-up available(back-up period and capacity in KVA)		Y	
10	Whether the Campus is Networked.		N	
11	Whether the Laboratories are Networked through LAN		N	
12	Whether is internet connection is available		Y	
13	If yes specify type Dialup/ISDN/DSL/Leased Line/ any other		ISDN	
14	Specify Bandwidth available		WCDMA	
15	Specify compression ratio		3.2mb	
16	Cost of Hardware in Computer Center	Rs. Lakhs	1	
17	Cost of Software in Computer Center	Rs. Lakhs	0	
18	Cost of Furniture in Computer Center	Rs. Lakhs	0	
19	Annual fee of the Internet Services in	Rs. Lakhs	0	
20	Staff in Computer Center		Number	
			Pay Scale	
	1. System Manager	N	0	0
	2. System Analyst	N	0	0
	3. Computer Programmer	N	0	0
	4. Computer Operator	N	0	0
	5. Non - Teaching Staff	N	0	0
6. Maintenance Staff	N	0	0	

FORM-E

(A) Details of Teaching and Non Teaching staff for the Accounting Year 2014-15

Sr No	Particular	Actual requirement of Staff as per respective Council norms	Actual appointed
1	DIRECTOR	0	0
2	DEAN / PRINCIPAL	1	1
3	DY. DEAN / VICE - PRINCIPAL	0	0
4	A) PROFESSOR	0	0
5	B) ASSOCIATE PROFESSOR	0	0
6	C) ASST.PROFESSOR / LECTURER	1	1
7	D) READER	0	0
8	I) PROGRAMMERS	0	0
9	II) ASST PROGRAMMERS	0	0
10	III) COMPUTER OPERATORS	0	0
11	IV) TECHNICIANS	0	0
12	V) LAB ASSISTANTS	0	0
13	A) MANAGER	0	0
14	B) REGISTRAR	0	0
15	C) ADMINISTRATIVE OFFICER	0	0
16	D) ACCOUNTS OFFICER	0	0
17	E) PUBLIC RELATION OFFICER	0	0
18	F) SUPERINDENDENT	0	0
19	G) SENIOR ASSISTANT / CLERK	2	2
20	H) JUNIOR ASSISTANT / CLERK	0	0
21	I) STENO CUM P.A.	0	0
22	J) DATA ENTRY OPERATOR	0	0
23	K) LIBRARIANS	0	0
24	L) ASST LIBRARIAN	0	0
25	M) TYPIST	0	0
26	N) RECORD ASST	0	0
27	O) ATTAINDER	0	0
28	P) DRIVER	1	1
29	Q) TELEPHONE OPERATOR	0	0
30	R) PEON	1	1

31	S) WATCHMAN / SECURITY GUARDS	0	0
32	T) GARDENER	0	0
33	U) SWEEPER	0	0
34	V) ANY OTHER, SPECIFIED IN DETAILS	3	3
Total		9	9

(B) Details of Salary in respect of Teaching and Non Teaching staff for the Accounting Year 2014-15				
Sr.No.	Name of the Staff	Designation	Actually Salary paid (per month)	Salary which is required to be paid as Per respective Council Norms
1	MS. MONIKA SHIVARKAR	CLINICAL INSTRUCTOR	4800	0
2	MRS. SUCHITA.S.KALE	PRINCIPAL	10000	0
3	MR.BALASAHEB GHOJAGE	ACCOUNTANT	300	0
4	MRS.MANISHA SAWADKAR	CLERK	1000	0
5	SMT.MANISHA KHEDEKAR	WARDEN	1400	0
6	MRS. SUNITA GAIKWAD	STORE INCHARGE	300	0
7	MRS.YAMUNA RAJGURU	POEN	1200	0
8	MR.DNYNESHWAR OHWAL	DRIVER	2000	0
9	MS. SHINU MATHEW	TUTOR	5000	0

UNDERTAKING

I hereby declare that above information furnished by me is correct.

Date-_____ Signature of Dean / Principal / Head of the Institute

FOR OFFICE USE ONLY

Received the fee approval proposal for academic year 2015-16

Proposal for Academic Year 2015-16 Returned as Deficient Proposal. Deficiencies mentioned as per the Checklist

Sr. No. _____

Date: / /2015

Verified by
(Name of the Clerk & its Signature)

Signature of Section Officer
Shikshan Shulka Samiti, Mumbai